# **Troy Unified School District No. 429**

**Professional Application** 

An Equal Opportunity Employer/Affirmative Action Employer

**Directions:** 

Please <u>TYPE</u> the first three pages. This professional application is only one part of your "Completed Application File". Applicants must have a completed application file to be considered for a new position. It is the responsibility of the applicant to make certain the application file is complete. This file must contain the following information: APPLICATION FORM, TRANSCRIPTS, CREDENTIALS, a COPY OF YOUR TEACHING CERTIFICATE <u>OR</u> EVIDENCE OF ELIGIBILITY FOR CERTIFICATION, and a PERSONAL RESUME. Application materials should be sent to:

#### Clerk of the Board Troy Unified School District 429 230 West Poplar, Box 190 Troy, Kansas 66087

				Date	<u> </u>		
							<b>-</b>
First	Last	MI		5	Social S	ocial Security Number	
Iome Address							
Street/RFD/Box	City			State			Zip
Present Address							
Street/RFD/Box	City			State			Zip
Present Position							
Subje	ect Area				Gra	de Leve	l
Celephone Number ()	E-mail Addres	S					
POSITION DESIRED							
Elementary (Mark your first choice '1', second	choice '2', etc.): Kdg	1	2	3	4	5	6
Iddle School: Primary Teaching Field		_ Secondary	Teachir	ig Fiel	a		
High School:    Primary Teaching Field		_ Secondary	<sup>,</sup> Teachir	ng Fiel	d		
Date you will be available							
<b>.</b>							
Student activities that you feel qualified to spon							

#### **CERTIFICATION:**

Type of Certificate held	State _		Date Issued	 
Subjects you are certified to teach				 
Other areas of certification				 
Practice Teaching – Grade Level (s)		Subject(s)		
School		Supervisor		 
EDUCATION: Undergraduate				

College/University (Location & Address)	Dates Attended	Degree	Major	Hrs	Minor	Hrs

Graduate

College/University (Location & Address)	Dates Attended	Degree	Major	Hrs	Minor	Hrs

Total Semester Hours in Education	<b>Total College Semester Hours</b>	
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What special strengths, talents, and/or unique qualities you possess which might be useful in your employment?

#### PERSONAL INTERVIEW

If you are invited for a personal interview, do you prefer a particular day of the week and time of day?							
If so, please specify							
Please provide telephone numbers where you can	n be reached.						
1		(	)				
2		(	)				
3		(	)				

\_\_\_\_\_

### PROFESSIONAL EXPERIENCE: (Please list the most recent experience first.)

School System	City	State	Subject/Grade Levels	Dates of Employment
			Total Years of Experience	

#### **OTHER WORK EXPERIENCE:** (Please list the most recent experience first.)

Employer	Address	Position	Dates of Employment

## **RECOMMENDATIONS:** (Principals, Superintendents, Supervising Teachers. Please include your most recent supervisor.)

Name	Address	Telephone Number	Position

Please provide brief but specific answers to the following questions in your own handwriting. Use additional paper if necessary.

1. Why did you decide to become a teacher?

- 2. What are your three major strengths as a teacher?
- 3. What have you found to be the most effective means of communicating with students?
- 4. What approach(es) do you find to be the most effective in motivating students?
- 5. What about teaching is the most rewarding for you?
- 6. Indicate your reason(s) for wanting to teach in USD 429?

I authorize the investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for dismissal.

**Applicants Signature** 

Date

#### An Equal Employment/Educational Opportunity Agency

USD 429 does not discriminate on the basis of sex, race, color, national origin, handicap, or age in admission or access to, or treatment of employment in its programs or activities. Any questions regarding the District's compliance with Title VI, Title IX, or Section 504 may be directed to the Superintendent, who can be reached at (785) 985-3950, 230 W. Poplar, PO Box 190, Troy, Kansas 66087.

## **Applicant Job Application of Acknowledgments**

- 1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.
- 2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
- **3.** I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from you doing so.
- 4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.

**Signature of Applicant** 

Date